



KENTWOOD PUBLIC SCHOOLS

BUILDING/DEPARTMENT NAME: SOUTHWOOD

VOLUNTEER CONSENT FORM

2026-2027 School Year

As a prospective volunteer for KENTWOOD PUBLIC SCHOOLS, I understand that it is the district's policy to secure conviction criminal history information as part of their pre-screening process using the information provided below.

I understand the following information is required by the Central Records Division of the Michigan State Police, Lansing, Michigan. By signing this form, I authorize Kentwood Public Schools to utilize the following information for the purpose of obtaining a criminal history background check.

VOLUNTEER'S INFORMATION (PLEASE WRITE LEGIBLY):

NAME: _____
LAST FIRST MIDDLE

MAIDEN NAME / NAMES PREVIOUSLY USED: _____

RACE LISTED ON ORIGINAL BIRTH CERTIFICATE: _____
(Example: Black, White, Asian/Pacific Islander, American Indian/Alaskan Native)

BIRTH DATE: _____ GENDER (circle one): Male Female

PHONE NUMBER: _____ EMAIL: _____

Student(s) Name(s) (List all): _____

Brief explanation of what you are volunteering for: _____

By signing this form, I acknowledge that:

- This form may take up to two weeks for processing;
- I am required to display appropriate behavior at all times;
- I am required to abide by all Board policies and District guidelines while on duty as a volunteer (including, but not limited to, the volunteer's obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which they are exposed except as authorized by law);
- I will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor am I eligible for workers' compensation;
- I release the District of any obligation should I become ill or receive an injury as a result of volunteer services;
- I **may** be subject to an additional criminal history check at my own expense.

VOLUNTEER'S SIGNATURE: _____ **DATE:** _____