

## DISCOVERY ELEMENTAY SCHOOL PTC MINUTES

OCTOBER 11, 2011

Teacher Representatives: Mrs. Brown and Miss Post

1. PTC President Cass Connors called the meeting to order at 7:04 PM
2. Principal report: by Mrs. Brown, as Mrs. McNally was unable to attend
  - Information given regarding being a Title I school and the qualifications needed to be a Title I school. One of the requirements is that 53% of students qualify for free or reduced lunch. All elementary schools in East Kentwood district qualify. Must show there is an "At risk" group by several categories, including free lunch and poor performance. We must report how the title money is spent by these groups. A plan must be submitted in the spring. A copy of information was passed out as well.
3. Treasure Report: Denise Johnson, updated Budget was handed out.
4. Old Business
  - Skating Party (9/22): 80+ kids, new faces too!
  - Pizza Hut Night (9/27): 250.00 profit
5. New Business
  - **Treasurer Check Signing:** Would like to propose that both Tanya and Denise have check signing abilities. It was brought to our attention that the check signer and the person who reconcile statements cannot be the same person. We are adding Tanya Chatlosh as the check signer with Cass Connors as the backup. Denise Johnson will reconcile the statements and account.
  - **PTC Newsletters:** PTC will be putting out a newsletter once or twice a month to communicate important information.
  - **Doughnuts with Dad (10/14):** 400 doughnuts coming from Sweet Oasis plus Old Orchard has generously donated the apple juice for this event, as well as for the Muffins with Mom event.
  - **Fall Clean-up (organized by PEAKS- 10/22):** 8:30- 11:30 Denise has tons of plants to be planted around the school and there is a lot of work to do in the Discovery Zone as well. PTC is providing snacks. We are looking at getting 2 large trees to replace ones we lost in the big storm this summer. We have an estimate of around 400.00 for two trees from Harder and Warner. We are getting estimates for the planting. Will be discussed at later meeting.
  - **Fall Fundraiser:** Delivery 10/27. No numbers available yet.
  - **Room Parents and classroom parties:** Scheduled Harvest festival is 10.31.11
  - **Grandparents Day (11/4):** Registration form is going home next week.
  - **Assembly Night, Mark Kistler (5/1/11):** PBS artist is coming for free. He will be doing two assemblies one for upper and one for lower el students. He is also willing to do an evening

presentation for a 450.00 fee. We may consider doing this with another school to share the cost and get more families involved.

- **Holiday Shop needs a Chair:** Kristi Tarachanowicz has agreed to chair this event.
- **Mileage Club** is in need of Co-Chairs.
- **Hot Dog Machine:** There is a hot dog machine in the PTC room. It was donated to us and we were wondering if there is a need for it or if we should donate it or sell it. Monica Whitmore may have use for it.
- **Library:** The library is in need of volunteers to help with putting books back on the shelves. A note will be put in the newsletter. Anyone can stop by and help at any time. An email will be sent to copy helpers to let them know that if there is nothing to be done with copies, that their help in the library will be much appreciated.
- **KPAC Meeting:** Steve Redmond discussed the meeting and some of the topics that were discussed.
- **Event Folders:** If you previously chaired an event or know someone who did, would you please ask them for any information and the folders for these events.
- **Key cards are in!!!**
- **A big thank you to Diana and Karen for cleaning the popcorn machine!!!!**
- **Publishing Center has been cancelled this year due to lack of volunteers to staff the project.**
- **Linda Mood Bell End of Year Celebration:** Miss Post spoke about the reading program that is for ELL students as well as a few general students requiring additional help. Previously the Linda Mood Bell program funded an end of year celebration for the students and parents to celebrate the children's success. This year they are not doing so. Mrs. Post was requesting 100.00 for the celebration party that would be for about 30 students and their parents. The PTC approved and amended the budget to include 150.00 for the Linda Mood Bell End of Year Celebration.

6. Next Meeting November 8, 2011.

7. Meeting dismissed at 8:20.